



300 E. Locust Street, Ste. 100
Des Moines, Iowa 50309
515-244-0021

MEMORANDUM

DATE: August 16, 2024

TO: MWA Board Members

CC: MWA Staff

FROM: Michael McCoy, Executive Director

RE: Wednesday, August 21, 2024, Board Meeting

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This month's board meeting is scheduled for Wednesday, August 21, 2024, at 5:45 pm in the board room at Central Office (300 East Locust Street, Ste. 100, Des Moines, Iowa). If you have questions about any items listed below, please call me at 323.6535 (w) or 707.3869 (c). I look forward to seeing you on Wednesday.

The following numbered items correspond with the number of the item on the agenda:

Regular Agenda Items for Approval

7. Resolution 08-24-02 – Approval of Hydraulic Cylinder Rebuild for Metro Recycling Facility – Action Item
Damaged hydraulic cylinder from double-ram baler at Metro Recycling Facility can be rebuilt and placed in critical spare inventory to guard against potential future downtime. Staff recommends approval.



Metro Waste Authority Board Meeting August 21, 2024

MWA Central Office
300 E. Locust Street, Ste. 100, Des Moines, Iowa 50309
5:45 pm

Agenda

**Board of Directors
2024 Calendar Year**

**Dean O'Connor
Chair**

**Rob Sarchet
Vice-Chair**

Dean O'Connor
Altoona

Mark Holm
Ankeny

Bob Peffer
Bondurant

Ted Weaver
Clive

Joe Gatto
Des Moines

Angie Schaffer
Elkhart

David Gisch
Grimes

Bryan Burkhardt
Johnston

Bill Roberts
Mitchellville

Ed Kuhl
Norwalk

Konnor Hodges
Pleasant Hill

Rob Sarchet
Polk City

Tom Hockensmith
Polk County

Jeremy Lindquist
Runnells

Patricia Boddy
Urbandale

Doug Loots
West Des Moines

Susan Skeries
Windsor Heights

**Michael McCoy
Executive Director**

1. Call to Order, Roll Call
2. Approval of Regular Agenda
3. Public Forum

CONSENT AGENDA

The following are routine items enacted by one roll call vote without separate discussion unless someone, Board or Public, requests an item be removed for consideration:

4. Approval of Consent Agenda – Items 4 through 6
5. Consideration of Minutes July 17, 2024, Metro Waste Authority Board Meeting – Action for Approval
6. Resolution 08-24-01 – Consideration of July 2024, Monthly Expenditures – Action for Approval

END CONSENT AGENDA

Regular Agenda Items for Approval – Item 7

7. Resolution 08-24-02 – Approval of Hydraulic Cylinder Rebuild for Metro Recycling Facility – Action Item
8. Presentation: Public Affairs Strategic Approach
9. Presentation: Strategic Objective Update – Customer Care
10. Director's Report
11. Chair's Report
12. General Board Discussion and Other Business
13. Correspondence
14. Adjournment

September Executive/Finance Meeting: September 4, 2024, MWA Central Office, 300 E. Locust Street, Ste 100, Des Moines, Iowa 50309, 12:00 pm.

September Board Meeting: September 18, 2024, MWA Central Office, 300 E. Locust Street, Ste. 100, Des Moines, Iowa 50309, 5:45 pm.



300 E. Locust Street, Ste. 100
Des Moines, Iowa 50309
515-244-0021

July 17, 2024, Unofficial Metro Waste Authority Board Meeting Minutes

1. Call to Order

The meeting was held at Metro Waste Authority's Central Office. Dean O'Connor, chair, called the July 17, 2024, Metro Waste Authority Board Meeting to order at 5:45 pm. A quorum was present.

Roll Call – MWA Board Representatives/Alternates in Attendance

Dean O'Connor, Altoona – In Person
Mark Holm, Ankeny – Virtual
Bob Pepper, Bondurant – Virtual
Ted Weaver, Clive – In Person
Joe Gatto, Des Moines – In Person
David Gisch, Grimes – In Person
Bryan Burkhardt, Johnston – Virtual
Ed Kuhl, Norwalk – Virtual
Konnor Hodges, Pleasant Hill – In Person
Rob Sarchet, Polk City – In Person
Tom Hockensmith, Polk County – Virtual
Pat Boddy, Urbandale – Virtual
Gary Rank, West Des Moines – In Person
Susan Skeries, Windsor Heights – In Person

2. Approval of Regular Agenda

Moved by Des Moines, seconded by Grimes, to approve the July 17, 2024, board meeting agenda as presented. Motion carried unanimously by voice vote.

3. Public Forum

There were no requests to address the board.

CONSENT AGENDA

The following are routine items enacted by one roll call vote without separate discussion unless someone, Board or Public, requests that an item be removed for consideration:

4. Approval of Consent Agenda – Items 4 through 9

Moved by Des Moines, seconded by Grimes, to approve the Consent Agenda, items 4 through 9. Motion carried unanimously by voice vote.

5. Consideration of Minutes of June 19, 2024, Metro Waste Authority Board Meeting – Action for Approval

6. Resolution 07–24–01 – Consideration of May 2024, Financial Statement – Action to Receive and File

7. Resolution 07–24–02 – Consideration of June 2024, Monthly Expenditures – Action for Approval

8. Resolution 07–24–03 – Approval of Cell F Construction Design and Bidding for Metro Park East Landfill – Action for Approval
9. Resolution 07–24–04 – Approval of Advocacy Strategies Agreement Extension – Action for Approval

END CONSENT AGENDA

Regular Agenda Items for Approval - Items 11 through 12

10. Discussion: Metro Waste Authority Employee Handbook Update
Emily Dobbins, human resources manager, reported that staff worked with legal counsel to update the Employee Handbook. The handbook helps establish and communicate agency culture, mission, vision, and values and gives employees a detailed overview of policies, procedures, guidelines, and employee benefits.
11. Resolution 07–24–05 – Approval of Battery Detection Equipment for Metro Recycling Facility – Action Item
Dan Haag, recycling administrator, reported on a new X-ray system that detects batteries and other prohibited items on sorting lines. Staff recommended the purchase and installation of the equipment for Metro Recycling Facility.

Moved by Des Moines, seconded by Windsor Heights, to approve Resolution 07–24–05. Motion carried unanimously by voice vote.
12. Resolution 07–24–06 – Approval of Metro Park West Scale House Construction – Action Item
Andrew Phillips, environmental operations manager, reported that two qualified bids for construction of the Metro Park West scale house were received. Staff recommended awarding the contract to Henkel Construction.

Moved by Des Moines, seconded by Windsor Heights, to approve Resolution 07–24–06. Motion carried unanimously by voice vote.
13. Discussion: Infrastructure and Internet Upgrades
Kirk Irwin, chief financial officer, reported on a new solution to upgrade IT infrastructure and internet across the agency.
14. Director’s Report
Leslie Irlbeck, deputy director, reported on an after-action meeting with Polk County Emergency Management and requested feedback from board members on moving forward with plans for storm debris management.

Michael McCoy, executive director, reported that a poll was sent to board members to provide availability for virtual small group discussions regarding out of area partnerships.

McCoy reported that a chatbot was launched on the agency’s website in June to provide answers to common questions.

Irlbeck provided an update on the positive turnout of the public landfill tour hosted at Metro Park East Landfill in June.

The August executive finance meeting will be held on August 7, 2024, at Central Office (300 E. Locust St. Ste. 100, Des Moines, Iowa) at 12:00 pm.

The August board meeting will be held at Central Office (300 E. Locust Street, Ste. 100, Des Moines, Iowa) on Wednesday, August 21, 2024, at 5:45 pm.

15. Chair's Report
No report.

16. General Board Discussion and Other Business
No report.

17. Adjournment
Moved by Grimes, seconded by Pleasant Hill, to adjourn the July 17, 2024, board meeting. Motion was carried unanimously by voice vote. The meeting adjourned at 6:48 pm.

Michael McCoy, Executive Director

Dean O'Connor, Chair

METRO WASTE AUTHORITY
BILLS PAID IN JULY 2024

VENDOR NAME	COMMENT	TOTAL
A KING'S THRONE, LLC	BUILDING SERVICES	\$ 330.00
ABC PEST CONTROL	BUILDING SERVICES	\$ 165.00
ABM PARKING	PARKING	\$ 6,840.00
ACCESS SYSTEMS	OFFICE PRINTING	\$ 488.33
ACCURATE HYDRAULICS & MACHINE	PARTS/LABOR	\$ 3,725.75
ADDISON MASTERS	CAN REDEPMTION REFUND	\$ 1,664.00
AFLAC	INSURANCE PREMIUM	\$ 287.76
AIRGAS, INC. DBA AIRGAS USA, LLC	EQUIPMENT FUEL	\$ 62.45
AMERICAN MARKING, INC.	OFFICE SUPPLIES	\$ 26.25
AMES, CITY OF	COMMODITY PURCHASES	\$ 2,009.75
ANKENY SANITATION	WASTE/DROP OFF/CONTRACT EXPENS	\$ 586,311.68
A-TEC RECYCLING, INC.	CONTRACT DISPOSAL	\$ 6,070.94
ATHLETICO PHYSICAL THERAPY	HEALTH & SAFETY	\$ 900.00
ATLANTIC BOTTLING COMPANY	OFFICE SUPPLIES	\$ 1,456.08
AUREON COMMUNICATIONS	TELEPHONE EXPENSE	\$ 9,962.88
BOMGAARS	PARTS/SMALL TOOLS/SUPPLIES	\$ 1,025.18
BONDURANT, CITY OF	UTILITIES	\$ 178.80
BOOT BARN	HEALTH/SAFETY	\$ 463.22
BRICK GENTRY P.C.	LEGAL FEES	\$ 552.00
CAMP TOWNSHIP FIRE DEPT. - HOST FEES	HOST FEES	\$ 3,322.48
CAROLINA SOFTWARE	COMPUTER SUPPLIES/MAINTENANCE	\$ 2,900.00
CENTER FOR INTERNET SECURITY, INC.	COMPUTER SUPPLIES/MAINT/FEES	\$ 5,760.00
CFI TIRE SERVICE	THIRD PARTY TIRE/TRACK MAINT.	\$ 5,478.62
CINTAS CORPORATION NO. 2	EMPLOYEE UNIFORM+SHOP SUPPLIES	\$ 861.02
CITY GARDENS, INC	SITE MAINTENANCE	\$ 15,525.35
CL SMITH COMPANY	CONTRACT DISPOSAL	\$ 8,576.54
CLEAN DES MOINES, INC.	JANITORIAL SERVICES	\$ 1,325.00
CLEAN HARBORS ENV. SERVICE INC	CONTRACT DISPOSAL	\$ 23,897.78
COMMERCIAL LIGHTING COMPANY	OFFICE SUPPLIES	\$ 580.49
CONFLUENCE, INC.	CONSULTING/PROF SERVICE/DUES	\$ 3,752.03
CROSS PERCISION MEASUREMENT	SITE MAINTENANCE/PARTS	\$ 1,901.27
CRYSTAL CLEAR	OFFICE SUPPLIES	\$ 102.87
DAN SCOTT	REIMBURSEMENT	\$ 128.64
DANIEL LOEB	CAN REDEMPTION	\$ 212.50
DAN'S OVERHEAD DOORS 4	BUILDING REPAIRS	\$ 467.90
DATASHIELD CORP	RECYCLING EXPENSE	\$ 156.82
DECARLO DEMOLITION COMPANY	ROAD MAINTENANCE	\$ 54,700.00
DES MOINES MOBILE WASH, INC	PREVENTIVE MAINTENANCE	\$ 2,330.64
DES MOINES SOLID WASTE	YARD WASTE COLLECTION	\$ 84,877.65
DES MOINES STEEL CO.	SITE MAINTENANCE	\$ 1,912.28
DES MOINES WATER WORKS	UTILITIES	\$ 1,755.94
DES MOINES, CITY OF	LEACHATE PROCESSING	\$ 165,025.43
DIAM PEST CONTROL	THIRD PARTY BUILDING SERVICES	\$ 285.00
DIAMOND OIL COMPANY	EQUIPMENT FUEL	\$ 1,903.74
DIVVY	CREDIT CARD PAYMENT FOR MISC OFFICE AND TRAVEL EX	\$ 17,584.51
DPF ALTERNATIVES IOWA, LLC	THIRD PARTY PARTS/LABOR	\$ 765.45
DUKE AERIAL, INC.	MRF EQUIPMENT RENTAL	\$ 4,907.70
ELECTRICAL ENG. & EQUIP. CO.	PARTS/LABOR	\$ 1,080.00
ELECTRONIC ENGINEERING CO.	PARTS	\$ 653.20
ELISE SANNY	CAN REDEMPTION	\$ 372.20
ERIN GRINRICH	CAN REDMEPTION	\$ 25.00
ETC GRAPHICS, INC.	SIGNAGE	\$ 3,075.50
EXPRESS LAUNDRY	FLOOR MATS	\$ 155.40
EXPRESS LAUNDRY & LINEN	BUILDING SERVICES	\$ 85.55
FASTENAL COMPANY	HEALTH/SAFETY	\$ 203.29
FIRST CHOICE SERVICES / US COFFEE	OFFICE SUPPLIES	\$ 234.10
FORCE FITTERS LLC	EMPLOYEE UNIFORM	\$ 1,598.75
FREIGHTLINER OF DES MOINES, INC	PARTS	\$ 350.19
GARRY & CONNIE HOWE	CAN REDEMPTION	\$ 2,765.00
GATR OF DES MOINES, INC.	PARTS	\$ 2,158.82
GRACE LABEL, INCORPORATED	OUTSIDE PRINTING	\$ 2,664.00
GRAINGER	PARTS/SMALL TOOLS/SUPPLIES	\$ 8,905.39
GRIMES, CITY OF	UTILITIES	\$ 711.28

METRO WASTE AUTHORITY
BILLS PAID IN JULY 2024

GRP & ASSOCIATES	CONTRACT DISPOSAL	\$ 2,108.00
HANIFEN CO. INC.	PARTS/LABOR	\$ 773.75
HDR ENGINEERING, INC.	ENGINEERING SERVICES	\$ 57,218.92
HEAVY HIGHWAY FRINGE BENEFIT ADMINISTRATION CO.	MEDICAL INSURANCE	\$ 615.00
HEIDI BEDIER	CAN REDEMPTION	\$ 311.95
HEIMAN FIRE EQUIPMENT	HEALTH/SAFETY	\$ 571.97
HERITAGE BUILDING MAINTENANCE	JANITORIAL SERVICES	\$ 3,252.61
HOLICKY BROS INC.	THIRD PARTY PARTS/LABOR	\$ 2,417.38
HOLICKY BROS LOGISTICS	THIRD PARTY PARTS/LABOR	\$ 3,271.49
HOPKINS & HUEBNER PC	LEGAL EXPENSE	\$ 5,214.00
HOUSBY MACK, INC.	PARTS/LABOR/PREVENTIVE MAINT	\$ 86.57
I & S GROUP, INC.	CAPITAL EXPENDITURES PROJECT	\$ 3,000.00
INDEED, INC	ADVERTISING	\$ 9,718.71
INLAND TRUCK PARTS CO.	PARTS/LABOR/PREVENTIVE MAINT	\$ 10,418.06
INTEGRITY PRINTING LLC	OUTSIDE PRINTING	\$ 752.56
IOWA COMMUNITIES ASSURANCE POOL ADMINISTRATORS	PREPAID INSURANCE	\$ 586,781.00
IOWA DEPARTMENT OF NATURAL RESOURCES	DNR QUARTERLY TONNAGE FEES	\$ 325,898.21
IOWA DEPT OF AG. & LAND STWDSP	SITE PERMITS	\$ 841.47
IOWA DES MOINES SUPPLY, INC.	JANITORIAL SUPPLIES	\$ 482.37
IOWA DNR	SWAP GRANT 21-G550-08	\$ 1,388.89
IOWA EVENT CENTER	CAN REDEMPTION	\$ 643.95
IOWA LABORERS' DISTRICT COUNCIL HEALTH & WELFARE FUND	MEDICAL INSURANCE	\$ 25,569.58
IOWA PRISON INDUSTRIES	PRINTING	\$ 370.00
IOWA REGIONAL UTILITIES ASSOCIATION	UTILITIES	\$ 24.30
IOWA STAFFING INC	TEMPORARY LABOR	\$ 2,272.08
IOWA STATE UNIVERSITY	MWA GRANT PROGRAM	\$ 1,000.00
IPERS	EMPLOYER'S SHARE OF IPERS	\$ 63,086.82
JARED LADD	CAN REDEMPTION	\$ 20.00
JIM HAWK TRUCK TRAILERS, INC.	EQUIPMENT/PARTS/LABOR	\$ 495.00
JOHNSON CONTROLS SECURITY SOLUTIONS LLC	ALARM/DETECTION MONITORING	\$ 308.71
KABEL BUSINESS SERVICES	EMPLOYEE BENEFIT EXPENSE	\$ 16,125.15
KABEL BUSINESS SERVICES	SERVICE FEES	\$ 48.80
KEY COOPERATIVE	EQUIPMENT FUEL	\$ 51,812.58
KNAPP	SITE MAINTENANCE	\$ 1,437.50
KNAPP	MANAGEMENT FEE	\$ 2,184.64
LARRY'S WINDOW SERVICE, INC.	BUILDING SERVICES	\$ 480.00
LESSING-FLYNN ADVERTISING CO.	ADVERTISING	\$ 33,871.84
LUBE-TECH & PARTNERS, LLC	EQUIPMENT FUEL	\$ 1,275.00
MACKENSI HAUGEN	REIMBURSEMENT	\$ 25.39
MADISON FOELS	TRAVEL REIMBURSEMENT	\$ 25.46
MANHATTAN LIFE ASSURANCE CO OF AMERICA	LIFE INSURANCE	\$ 152.22
MATCO TOOLS	SHOP TOOLS/SUPPLIES	\$ 167.95
MCCLOUD & CO, INC	PEST CONTROL	\$ 317.37
MCMMASTER-CARR SUPPLY CO.	LEACHATE MAINTENANCE/COLLECTIO	\$ 2,498.08
MENARDS-ALTOONA	SUPPLIES	\$ 1,061.60
MENARDS-GRIMES	SUPPLIES	\$ 113.91
MID IOWA OCCUPATIONAL TESTING	PRE-EMPLOYMENT	\$ 1,380.00
MIDAMERICAN ENERGY	UTILITIES	\$ 16,424.60
MIDWEST BREATHING AIR LLC	HEALTH & SAFETY	\$ 261.58
MIDWEST SANITATION & RECYCLING	YARD WASTE COLLECTION	\$ 688.49
MMC CONTRACTORS IOWA, INC.	BLDG REPAIRS/SITE MAINTENANCE	\$ 3,168.62
MOTOR PARTS WAREHOUSE, INC	PARTS/SMALL TOOLS/SUPPLIES	\$ 640.65
NATIONAL MINERALS CORPORATION	FLY ASH	\$ 22,922.38
NATIONWIDE OFFICE CLEANERS LLC	JANITORIAL SERVICES	\$ 694.54
NEAL QUASTAD	BUILDING REPAIRS	\$ 225.00
NICHOLAS QUANDT	CAN REDEMPTION	\$ 195.00
ODORGON	PARTS	\$ 1,830.35
ONE SOURCE	BACKGROUND CHECKS	\$ 322.40
O'REILLY AUTO PARTS	PARTS/SMALL TOOLS/SUPPLIES	\$ 1,342.29
P & P SMALL ENGINES, INC.	PARTS	\$ 68.99
PAYLOCITY	PROCESSING FEE	\$ 2,842.70
QPS EMPLOYMENT GROUP, INC	STAFFING	\$ 39,517.78
QUADIENT FINANCE USA, INC.	MAILING EXPENSES	\$ 2,000.00
QUICK OIL CO.	EQUIPMENT FUEL	\$ 112,783.22

METRO WASTE AUTHORITY
BILLS PAID IN JULY 2024

QUICK SUPPLY CO.	LEACHATE WELL MAINTENANCE	\$ 9,500.00
RED WING SHOE STORE	HEALTH/SAFETY	\$ 400.00
REPUBLIC ELECTRIC COMPANY	CONTRACT DISPOSAL	\$ 240.00
RESULTS GROUP LLC	CONSULTING/PROF SERVICE/DUES	\$ 5,100.00
ROYAL PALM MARKETING	PUBLIC INFORMATION/PROMOTION	\$ 350.00
RSM US LLP	CONSULTING/PROF SERVICE/DUES	\$ 1,274.00
RSM US PRODUCT SALES LLC	COMPUTER SUPPLIES/MAINT/FEES	\$ 1,730.14
RYAN AGEY	CAN REDEMPTION	\$ 180.00
S&S EMPLOYMENT PARTNERS	TEMPORARY LABOR	\$ 1,427.10
SAFETY-KLEEN SYSTEMS, INC	SUPPLIES	\$ 352.27
SCHIMBERG CO	PARTS	\$ 753.74
SCHUMACHER ELEVATOR CO	THIRD PARTY BUILDING SERVICES	\$ 513.93
SINK PAPER & PACKAGING	YARD BAG STORAGE/DISTRIBUTION	\$ 2,243.80
SMART CLEAN LLC	JANITORIAL SERVICES	\$ 1,280.00
SNYDER & ASSOCIATES INC.	SITE MAINTENANCE	\$ 1,200.00
SOCIAL SECURITY ADMINISTRATION	EMPLOYER'S SHARE OF FICA	\$ 51,251.06
SOUTHEAST POLK COMM SCHOOL-HOST	HOST FEES	\$ 6,644.97
SPINUTECH	WEBSITE/SOCIAL MEDIA	\$ 770.00
ST AMBROSE CATHEDRAL	CAN REDEMPTION	\$ 235.60
STANDARD BEARINGS OF DM, INC.	PARTS	\$ 2,782.23
STEW HANSEN'S DODGE CITY, INC	CAPITAL EXPENDITURES	\$ 45,579.00
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	\$ 752.67
SUMMIT FIRE PROTECTION CO	FIRE EXTINGUISHER	\$ 274.00
TESTAMERICA LABORATORIES, INC	ENVIRONMENTAL MONITORING	\$ 475.25
THE CINCINNATI INSURANCE COMPANY	INSURANCE	\$ 5,032.00
THE FINISHING TOUCHEZ INC	BUILDING SERVICES	\$ 216.30
TIFCO INDUSTRIES	PARTS/SMALL TOOLS/SUPPLIES	\$ 710.77
TITAN MACHINERY	PARTS	\$ 444.27
TOTER, LLC	CURBSIDE CART EXPENSE/REPAIR	\$ 23,658.00
TRANE US INC	BUILDING SERVICES	\$ 214.81
TRAVELERS CASUALTY & SURETY COMPANY OF AMERICA	INSURANCE	\$ 11,850.00
TREASURER STATE OF IOWA	SALES TAX	\$ 19,192.33
TRI AIR TESTING, INC	ENVIRONMENTAL MONITORING	\$ 458.00
TROOP 223 - GIRLS	CAN REDEMPTION	\$ 1,155.00
TRUENORTH COMPANIES	DUES/SUBSCRIPTION/FEE	\$ 473,964.81
ULINE	OFFICE SUPPLIES	\$ 1,591.93
UPKEEP TECHNOLOGIES, INC.	COMPUTER SUPPLIES/MAINT/FEES	\$ 598.03
URBANDALE PUBLIC WORKS DEPT.	YARD WASTE COLLECTION	\$ 133,834.80
VANTAGEPOINT TRANSFER AGENTS	EMPLOYER'S SHARE DEFERRED COMPENSATION	\$ 10,518.85
VERIZON WIRELESS	COMPUTER SUPPLIES/MAINTENANCE	\$ 1,830.03
WASTE CONNECTIONS, INC.	WASTE COLLECTION/TIRE PROCESSI	\$ 366,467.88
WASTE MANAGEMENT OF IOWA	CURBSIDE/DROP OFF/WASTE COLL	\$ 364,017.38
WASTE SOLUTIONS OF IOWA	BUILDING SERVICES	\$ 1,043.00
WEST BEND MUTUAL INSURANCE COMPANY	INSURANCE	\$ 238,601.00
WEX BANK	EQUIPMENT FUEL	\$ 2,664.12
XENIA RURAL WATER DISTRICT	UTILITIES	\$ 69.15
ZIEGLER, INC.	PART/LABOR/PREV MAINT/SUBSCRIP	\$ 19,174.04
GRAND TOTAL		\$ 4,298,991.08

The MWA Executive Director and the Deputy Director certify that the above MWA bills paid are properly due and have been made in accordance with the operating and expenditure processes established by MWA.

Michael McCoy, Executive Director

Leslie Irlbeck, Deputy Director

Metro Waste Authority Board
Monthly Board Meeting
August 21, 2024
AGENDA ITEM 7

ITEM:

Approval of Hydraulic Cylinder Rebuild for Metro Recycling Facility

SUMMARY:

Damaged hydraulic cylinder from double-ram baler at Metro Recycling Facility can be rebuilt and placed in critical spare inventory to guard against potential future downtime.

DISCUSSION POINTS:

In December 2023, staff sought and obtained board approval to purchase a new hydraulic cylinder for the Metro Recycling Facility double-ram baler (cost of new cylinder totaled approximately \$160,000). Also discussed in December was the need to have the damaged cylinder evaluated for repair. Certified Power has evaluated the cylinder and has provided a quotation for the necessary repairs. Staff is seeking approval to repair the cylinder so that it can be placed in critical spare inventory. Placing this repaired cylinder in critical spare inventory would guard against significant downtime.

STAFF RECOMMENDATION:

Staff recommends approval of rebuilding the hydraulic cylinder.

ATTACHMENTS:

- Quote - Certified Power Inc. Companies

BUDGET REQUIREMENTS:

The quote for the rebuild totals \$61,159.63. Funds are available in the FY25 Capital Expenditure Budget.

CONTACT:

Dan Haag, recycling administrator, 515.333.4430

www.certifiedpower.com

Certified Power, Inc
3915 Delaware Avenue, Suite 1
Des Moines IA 50313

Phone: 515-244-7411

FAX: 515-244-4204

QUOTATION NO.	PAGE
40048524	1 of 1
ACCOUNT NO.	EXPIRE DATE
101185	07/05/24
QUOTE DATE	PRINT DATE
06/05/24	07/25/24
SELLER	WRITTEN BY
IA30	WF1

Attn: BRANT SCHMIT

Sold To:

|||||.....|||||.....|||||.....|||||.....
METRO WASTE AUTHORITY
ACCOUNTS PAYABLE
300 EAST LOCUST ST., SUITE 100
DES MOINES IA 50309-1864

Ship To:

METRO WASTE AUTHORITY
METRO RECYCLING FACILITY
4185 SE BEISSER DR
GRIMES IA 501111

***** This quotation may be subject to USTR tariff related surcharges implemented *****
 ***** by our suppliers depending on the components included in this order. *****

TERMS	CUSTOMER PURCHASE ORDER		SHIP VIA	
Net 30			SALESMAN DELIVER	
PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
*CYLINDER-REPAIR Sierra Bailer Cylinder CPS40597966 Disassemble, Clean and Inspect New Rod New Body Tube Manufacture New Cushion Assembly New Seal Kit Assemble and Test Quote valid until 8-20-24	1	61159.6300	EA	61,159.63

Merchandise Total	61,159.63
Miscellaneous Charge	
Tax	
Freight & Handling	0.00

QUOTE TOTAL

61,159.63

Accepted By _____

Date _____